

Town Council Meeting January 8, 2018 Agenda

6:30 pm Call to Order & Pledge of Allegiance

Approval of Minutes December 11, 2017 December 27, 2017

Action Items

- Charter Amendment Resolution No. 2017.11 for the purposes of amending the Charter of the Town of Chesapeake City to require Town Council approval for the appointment of the Town Treasurer, to require the Mayor to submit a budget to the Council at least 90 days before the beginning of a fiscal year, and to authorize a designated Town Councilmember to countersign check;
- Charter Amendment Resolution No. 2017.11A for the purposes of amending the Charter of the Town of Chesapeake City to transfer the power to appoint and remove officers and employees of the Town government from the Mayor to the Town Council
- Wetlands License No. 17-1069, C&D Canal
- Trailer
- Fireworks Contract
- Use of remaining grant funds from the Bohemia Manor W/S Extension Project
- Resolution to borrow interim financing \$486,000
- Event Application 5K
- Dredging Contract with Rehak's Contracting, LLC

Commissioner Assignments

- Harry Sampson: Public Works Commission, Water & Sewer, Planning Commission, Docks
- Tom Morris: Police & Public Safety Department Head, Parks & Recreation Department Head
- Frank Vari: Finance Department Head, Tourism Department Head, Waste Management 5K Racing Program, Special Events
- Rebecca Mann: Economic Development Department Head, Charter, Ethics, Grants
- Carolyn Blevins: Noise Department Head, Police & Public Safety Deputy Department Head, Historic Commission, Newsletter

Old Business

New Business

Town Council Meeting December 11, 2017

Present: Harry Sampson, Rebecca Mann, Frank Vari, Mayor Rich Taylor, Carolyn Blevins, Town Attorney

Tom Yeager

Absent: Tom Morris

Staff: Project Manager Rob Bernstine, Town Manager Sandra Edwards, Clerk/Treasurer Valerie Walls

Note: Mayor Taylor was sworn in today at 5:00pm as the newly elected Mayor of Chesapeake City. For the record, the election results were: Rich Taylor: 125; Harry Sampson: 77; Dean Geracimos: 1 held on December 4, 2017.

Mayor Taylor called the meeting to order at 633pm followed by the Pledge of Allegiance.

Minutes:

MOTION: Harry Sampson made a motion, seconded Carolyn Blevins to approve the minutes from the November 13, 2017. All in favor, motion carried.

- Introduced Charter Amendment Resolution No. 2017-11 Charter Amendment Resolution No. 2017.11 for the purposes of amending the Charter of the Town of Chesapeake City to require Town Council approval for the appointment of the Town Treasurer, to require the Mayor to submit a budget to the Council at least 90 days before the beginning of a fiscal year, and to authorize a designated Town Councilmember to countersign check;
- Charter Amendment Resolution No. 2017.11A for the purposes of amending the Charter of the Town of Chesapeake City to transfer the power to appoint and remove officers and employees of the Town government from the Mayor to the Town Council

MOTION: Frank Vari made a motion, seconded by Harry Sampson to close the Council meeting. All in favor, motion carried.

MOTION: Rebecca Mann made a motion, seconded by Harry Sampson to open a Public Hearing. All in favor, motion carried.

Charter Amendment Resolution No. 2017-11 Charter Amendment Resolution No. 2017.11 for the purposes of amending the Charter of the Town of Chesapeake City to require Town Council approval for the appointment of the Town Treasurer, to require the Mayor to submit a budget to the Council at least 90 days before the beginning of a fiscal year, and to authorize a designated Town Councilmember to countersign check

Public Comment:

 Sue Lee former Council Person and Town Resident: Does not feel the Treasurer should be signing checks, concerned with the "checks and balances in Town". Charter Amendment Resolution No. 2017.11A for the purposes of amending the Charter of the Town of Chesapeake City to transfer the power to appoint and remove officers and employees of the Town government from the Mayor to the Town Council

Sue Lee former Council Person and Town Resident: does not understand the need for this change, the wording confusing and seems backwards. *Note: a change to the wording was handed out at the Introducing of the Ordinance, and is included to the Minutes Book.*

MOTION: Rebecca Mann made a motion, seconded by Harry Sampson to close the Public Hearing. All in favor, motion carried.

Mayor Rich Taylor re-opened Town Meeting

Action Items

Water Tower Graphic-

School is working on fund raising – what is going to be on it? What are they fundraising. Tonya Lockwood volunteered to help with fundraising. Boosters should be raising money for the teams. No response on the surplus of funds posted earlier this year from the County. Harry feels they should be contacted again. Brian from KCI volunteered to help raise funds, also.

MOTION: Rebecca Mann made a motion that the town will fund to put Chesapeake City on the Tower and if the School Boosters come up with the extra, or from the Board of Education the Eagle can be added; however, the Eagle will not be funded by Town. Carolyn Blevins seconded. Motion carried.

Event Application: Community Bonfire

MOTION: Frank Vari made a motion, seconded by Harry Sampson to approve the Event Application for a Community Bonfire by the Chesapeake City Volunteer Fire Company.

New appointment for the Planning Commission

Tabled. Planning Commission is not accepting the resignation of Harry Sampson and would like him to re-consider.

Re-Alignment of Bohemia Trail Relocation of the George Street Section

Originally scheduled for George Street, one way would cause a traffic nightmare. Commissioner Sampson feels it's a wrong move on George St; Mayor Taylor agrees. KCI hired after 30% design drawings – to final design, they've made significant design improvements. Cost savings of half million dollars. 80/20 Grant; Contibution \$341,000 from Town. Commissioner Sampson believes we may be able to get some WILMAPCO funding for the design.

MOTION: Rebecca Mann made a motion to approve the re-alignment location, but does not authorize funds. Carolyn Blevins seconded. All in favor, motion carried.

Atlantic Tractor Repairs

MOTION: Frank Vari made a motion, seconded by Harry Sampson to pay the needed tractor repairs. All in favor, motion carried.

Dredging

MOTION: Harry Sampson made a motion, seconded by Frank Vari to authorize the \$2800 for Chesapeake Shore Construction Contract for the dredging. All in favor, motion carried. *Fees covered by the grant*

Commissioner Reports:

Commissioner Sampson: Doug from Miller Environmental gave his update - no violations. Project Manager gave his updates on the water tower, his report is part of the minutes. Commissioner Sampson did not attend last planning meeting, will decide by the next month if he will be staying; Members have asked him to re-consider his resignation. Dredging permit, we have license from ACOE – Jan 3rd – should have permit from ACOE before the dredging. Sewer plant on line May 2020, construction next fall?

Commissioner Morris – out will flu – cancelled parks & Rec meeting. Have revised plans from KCI – will review for Helen Titter Park and Union Park. No police hours have come in.

Commissioner Vari – working with solar powers, thanking John & Jesse for their help with Winterfest. December 18th last day for yard waste until March 5th. Call JBG directly for pic up. Christmas trees pick ups in January only –we are not charged at the landfill. Dec 31st last day for weights for recycling – we're working towards 8th year in a row as top recycling Town. First week in Jan – hope to hear about going into old PNC. Racing program – all sponsors are in – need volunteers. Shirts available for \$15. MD day to serve went very well. Presenting to Tonya a certificate for her work with Frank for the Day to Serve. Congratulating Rich Taylor for being our mayor. Wishing Merry Christmas and a Happy New year to all of our residents.

Commissioner Mann: several items for our next workshop.

Commissioner Blevins – Gave the Historic summary of the last meeting. Pubic safety –no fines given out this month. Sgt. Wahlmsly is on vacation; asking Council to have their newsletter info to Tonya by 20th.

Mayor Taylor – will be an opening on Historic Commission, he will be resigning this month.

Old Business – already covered.

New Business

Workshop on Christmas

MOTION: Carolyn Blevins made a motion, seconded by Rebecca Mann to move the workshop date from December 25th to December 27, 2017. All in favor, motion carried.

Public Comments:

Harriett Davis – will hold the Historic Meeting on December 28, 2017.

Town Council Meeting December 11, 2017 Page 4 of 4

Ed Switzer: Questions the liability for the Bon Fire and thanking Staff for the Open House.

Councilman Sampson: Congratulations Rich Taylor on becoming Mayor and having a nice clean race. He is 100% behind the Mayor.

Councilman Mann: Congratulated Rich on becoming Mayor. Has some compromises for the Union Park designs she came up with. The adjoining property owner wants a copy of the plans, too. Will be an agenda item on the workshop. Note: The Parks and Recreation Committee has not seen the plans, nor has the Town Manager reviewed them.

Commissioners Vari, Blevins and Town Attorney- Congratulations to our new Mayor.

Mayor Taylor - thanking people that worked during the election and a special thank you to Harry Sampson whom he has had a great relationship with and he's an assest to the town.

MOTION: Rebecca Mann made a motion, seconded by Carolyn Blevins to adjourn the meeting at 8:04pm. All in favor, motion carried.

Respectfully Submitted:

D. Valerie Walls Clerk/Treasurer

Rich Taylor Mayor

Town Council Workshop December 27, 2017

Present: Rebecca Mann, Mayor Rich Taylor, Carolyn Blevins, Town Attorney Tom Yeager

Absent: Harry Sampson, Frank Vari, Tom Morris, Town Manager Sandra Edwards, Project Manager Rob Bernstine

Staff: Clerk/Treasurer Valerie Walls

Mayor Taylor called the meeting to order at 6:30pm followed by the Pledge of Allegiance. While there is not a quorum, no voting will be taken place.

Old Business:

- Project/Infrastructure No report
- 2017/2018 Budget Update review the P&L statement with Council. Will present budget amendments at the January workshop.
- Charter Amendment Resolution No. 2017.11 for the purposes of amending the Charter of the Town of Chesapeake City to require Town Council approval for the appointment of the town Treasurer, to no changes since the public hearing.

No new comments, however only two Council members in attendance

 Charter Amendment Resolution No. 2017.11A for the purposes of amending the Charter of the Town of Chesapeake City to transfer the power to appoint and remove officers and employees of the Town government from the Mayor to the Town Council. – waiting for the rest of Council to weigh in on the topic.

No new comments, however only two Council members in attendance

New Business

Finance Committee – Commissioner Mann believes we need one wants ,Lee Collins has agreed to be on the committee and anyone else that's interested. It's advisory only.

Chamber Proposal – Natalie Ricci, Secretary of the Chamber of Commerce and Rebecca Mann discussed the proposal

Discussion of possible proposals for the Sisters Property.

Union Street Park – Councilman proposed compromised changes to work for both the property owners and the Town. Grant – 100%. There is concern regarding the steps being steep going down to the trail.

Proposals from Fireworks Companies –Commissioner Mann will have a couple of people that she knows review the Proposals.

Event application: New Years day 5K

Needed a consensus of the Council – will vote at the January meeting – it was not submitted in time for the December meeting.

Public Comments: None

Mayor and Council Comments
Commissioner Blevins: Nothing Else

Commissioner Mann: Believe we've covered everything

Mayor Taylor: Looks like we will be in single digits this weekend, please check on your neighbors

Workshop adjourned at 7:26pm.

Respectfully Submitted:

D. Valerie Walls Clerk/Treasurer

Rich Taylor Mayor



Memo

To:

Mayor & Town Council

From:

Sandra Edwards, Town Manager

Cc:

Valerie Walls, Treasurer

Rob Bernstine, Project Manager

John Loveless, Maintenance Engineer

Date:

January 5, 2018

Re:

Bohemia Manor W/S Extension Project – Use of Remaining Grant Funds

The Town has \$6,845.06 in remaining grant funding from the subject project available to purchase equipment from the list approved by USDA contained in the attached letter dated March 16, 2016. In your meeting packet you will also find three items staff is proposing to purchase, which collectively total \$6,925.95 (\$80.89 over available grant funds). The following is a list of the proposed equipment:

- 14,000 GVW Trailer (needed to haul big tractor) two quotes provided, staff recommendation for the cheaper one, which is two feet longer and has sides, which are considered necessary
- Pavement Breaker (needed to breakup pavement for things such as water/sewer main repairs)
- Clam Shell Cleaner (needed to cleanout valve boxes/curb stops)



TOWN OF CHESAPEAKE CITY

108 Bohemia Avenue Chesapeake City, Maryland 21915 410.885.5298

www.chesapeakecity-md.gov

March 8, 2016

Denise MacLeish USDA Rural Development 1221 College Park Dr., Suite 200 Dover DE 19904-8713

Re:

Bohemia Manor Water & Sewer Extension Project

Remaining Grant Funds

Dear Ms. MacLeish:

We understand that there is \$84,759.65 in grant funds leftover for the above referenced project. For your consideration we submit the following equipment purchases for qualification for the remaining grant funds:

1.	DML 2000-XR Ferromagnetic Locator (A necessary tool for assisting in locating water/sewer lines and connection lines when there is a water/sewer break along the extension)	\$780
2.	DeWalt 61 lb SDDS Max Demolition Hammer w/Cart (Needed to breakup concrete/pavement to make repairs to the mains)	\$1,670
3.	Fire Hydrant Gauge 100 PSI (Will allow us to test the water pressure at the fire hydrants along the extension line – we've had to have Artesian come a few times to perform this function for us)	\$99
4.	Curb Box Auger (To cleanout the curbstop boxes for the mains & tie-ins along the extension	\$118 n)
5.	Two (2) Generac 6500Watt Portable Generators (For the two pump stations along the line when there are power outages)	\$2,278
6.	Generac mobile Power MLT3060 Towable Light Tower (For emergency night repairs along the extension lines)	\$7,905

- 7. 2016 Chevy Silverado 2500 HD Built crew cab 4-wheel drive (The Town's current truck is a standard cab and does not have four-wheel drive plus it's the only Town vehicle we have so when it's broken down we have no other way to get to the lines/pump stations and particularly to get equipment out there. We really need a 4x4 to access the lines and the pump stations, and we need a crew cab so there is room for our growing maintenance staff.)
- 8. Plow for pickup truck w/setup
 (Will provide the ability to clear snow to the pump stations for maintenance and emergencies)

 \$4,500
- 9. 10x18 12000GVW trailer
 (For hauling the necessary equipment, such as the backhoe, generator, etc., when repairs are required)

 \$4,195
- 10. AMT 3" Trash Pump 8HP

 (Gas powered pump to remove water from holes in order to make repairs or to pump sewer line blockages to another hole while fixing the line)

 \$1,370
- 11. Zoeller Pump Model J7110HF

 (Back-up pump for Pump Station No. 1 for when one of the two pumps breakdown)

 \$5,254
- **12. Zoeller Pump**(Back-up pump for Pump Station No. 2 for when one of the two pumps breakdown)

 \$4,038

Collectively, the above items total \$78,926. All of the listed items would provide the Town with the ability to maintain the lines and pump stations in a more timely and cost efficient manner.

Should you have any questions or require additional information, please contact me by telephone at 410-885-5298 (office) or 610-216-4855 (mobile) or by email at s.edwards@chesapeakecity-md.gov.

Sandra Edwards Town Manager

Cc:

Sincerely

Valarie Walls, Town Treasurer

Dean Geracimos, Mayor

Enclosures: SEARCH Grant Application Package

STAFF RECOMMENDATION FOR This Trailer

FOUR ACRES TRAILER SALES INC. 2009 W. NEWPORT PIKE WILMINGTON, DE 19804

Quote Number: 9429 Quote Date: Jan 2, 2018

Page:

1

Voice: 994-1500 Fax: 994-1588

Quoted To:

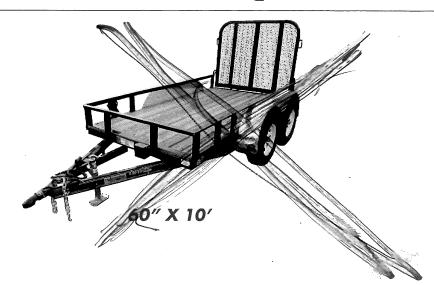
TOWN OF CHESAPEAKE CITY 108 BOHEMIA AVENUE CHESAPEAKE CITY, MD 21915

Customer ID	Good Thru	Payment Terms	Sales Rep
TOWN OF CHESAPEAKE C	2/1/18	C.O.D.	JP

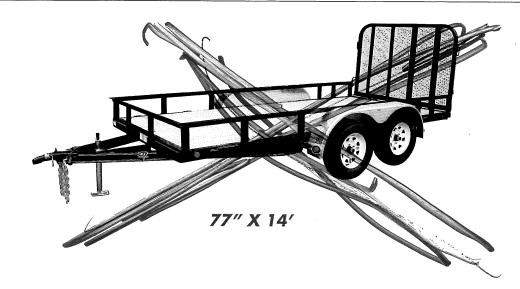
Quantity 1.00 MISO INV			Amount
1,000	2018 CAM 6CAM19STT (81"X 19") (15 TILT, 4 STATIONARY)13800 QVW BLACK	6,495,00	6,495.00
1.00 PJJ12863		5,095.00	5,095.00
1.00 M/V	60 DAY TEMPORARY TAG, NOTARIZED AND CERTIFICATE OF MAILING FOR CERTIFICATE OF ORIGIN.	80.00	80.00
		Subtotal	11,670.00
		Sales Tax	

11,670.00 TOTAL

U6 TANDEM AXLE (60" WIDE)

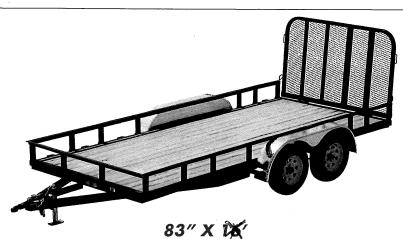


U7 TANDEM AXLE (77" WIDE)



U8 TANDEM AXLE (83" WIDE)





18+2

Not Recommended by Staff



10820 Pulaski Hwy. White Marsh, MD 21162 Phone 410-344-1787 Fax 410-344-1785 Email: ptsalesmd@verizon.net

Signature

Special Order

Date	S.O. No.
1/4/18	1783

You will receive a separate

receipt for your payment towards this order.

	rmance40east.com						
Name / Address		Sh	ір То				
P.O. No. Terms Rep			Ship Via	Ship Via FOB Custome			hone
			Cust. pick up				
Item		Descri			Ordered	Price Each	Amount
	M-EQ-6CAM1 6CAM 18C; GVWR 13,800 lbs.; Empty Weider Deck 18'; Overall Width102"; Useable Width Dexter E-Z Lube™ Axles (4" Drop) Nev-R-A Suspension; Electric Brakes; 5' Quick Releas Bolt-on Drop Leg Jack; LED Lights - Rubber Coupler or Pintle; 4-Bolt Adjustable Hitch Plass Stake Pockets 6 D-Ring Tie Downs Alumi Pine DeckingZip Breakaway System; Sealed Year MFR. Warranty Subtotal 1 Tag Dealer Processing Fee For Title and Registration Fee			pper Spring ad Plate Fenders ;7K able 2-5/16" Ball essure Treated '-Way RV Plug Two		30,30 20,00 248,00 100,00 6.00%	4,995.00T 30.30 20.00 248.00 100.00 398.30 299.70
your order in as prom	on-Cancelable and Non-Renised. Manufacturers and S	hippers are not c	ontrolled by us. If w	e can't Tota	al /#	5, 393.30	\$5,693.00

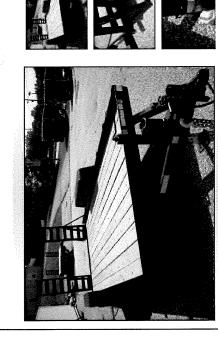
Performance Trailer Sales, Inc.

CURRAHEE Equipment Trailer (SS718.14K)

Send Us An Inquiry

First Name

Last Name













Email Address

Contact Number



















Any Time (8am - 9pm)

Subject

he Best Time Call





250 Characters Max

Your Message Select Subject





Call Us Today!! (410) 344-1787.

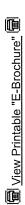
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\$4,095.00





payment calculator

Select Term

Теш Down Payment (\$)

Rate (%)

7.9

Estimated Monthly Payment

THIS IS ONLY AN ESTIMATED PAYMENT. IT DOES NOT INCLUDE TAX, TAGS, AND TITLE.

Essential Information About This Trailer

Essential	Essential Information About This Trailer
Trailer Hitch Type	2 5/16" Ball
Tail Lights	LED
Side Marker Lights	Standard
Wiring Configuration	7Way Round RV Plug

Price	\$4,095.00
Stock Number	25664
Manufacturer	CURRAHEE
Model Number	SS718.14K
Trailer Type	Equipment Trailer



2 X 8 Pressure Treated Wood F

Floor Material

Home / Tools / Power Tools / Concrete Drilling Tools / Demolition & Breaker Hammers

Model # D25980K Internet #203070422



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DEWALT Heavy Duty Pavement Breaker with Hand Truck and Steel (3-Chisel)

**** (10)

Write a Review

Questions & Answers (5)

- · 90-day money back guarantee
- 1-year free service contract
- · 3-year limited warranty

*1499⁰⁰

ET'S PROTECT THIS.

2 year Hama Danat Distration Dlan for \$200 00

Login My Account Wish List Cart: 0

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Get	the	Bes	t Tr	eat	me	nt	u		

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Now In: Tools / Clean Out Tools / Heavy-Duty Clam Shell Cleaner, 7'



Heavy-Duty Clam Shell Cleaner, 7'

☑ E-mail this product to a friend

• Two interchangeable blade styles

• Jaws open up to 5-1/4"

Powder-coated shafts stands up in tough conditions

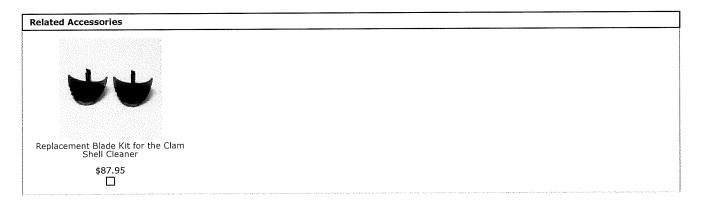
Item: 350261 Weight: 14.0 lbs

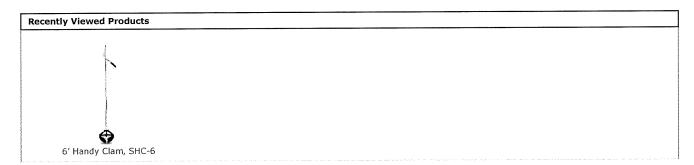
Catalog Price: \$251.95

Quantity: 1 Add to Cart Add to Wish List

These heavy-duty curb and valve box cleaners are the result of your great suggestions. Their carbon-steel spoons stand up to almost any application—they won't crack like some competitors' models. Extra-long handles reduce fatigue. Purchase a replacement blade kit to convert any of these cleaners to another blade style. For example, you can change a service box cleaner into a clam-shell cleaner.







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Items sold by USABlueBook are intended for use only by professionals in the water and wastewater treatment industry. Many items sold by USABlueBook require supplemental training, licenses or permits for proper use and may be harmful if not used properly.

Memo

To:

Mayor & Town Council

From:

Sandra Edwards, Town Manager

Cc:

Valerie Walls, Treasurer

Rob Bernstine, Project Manager

Date:

January 5, 2018

Re:

Dredging Contract

As you know, the Town has been awarded grant funds (reimbursable) totaling \$720,000 for dredging the Town docks and the basin. As it turns out, the ACOE came through with funding for the basin so the Town only needs to cover the cost of dredging the Town docks, specifically only the finger dock area as the ACOE project area will cover the long dock. On December 28, Rehak's Contracting, LLC (ACOE's contractor, which has been approved by DNR) submitted the attached contract for the completion of dredging the Town's finger dock area. The total price is \$19,562. This is separate from the disposal charges the Town must pay the ACOE, which Council already approved. Note, the \$19,562 price reflects the area being dredged to 10' + 1' so in essence 11'. DNR grant funds typically only cover dredging down to 6'; however, DNR staff indicated that the State can sometimes cover dredging to a depth of 8' with the grant funding and that it should be fine in this instance given the rate of siltation/shoaling we experience. This means the Town would have to pay for the additional 3' out-of-pocket. The cost of dredging the additional 3' is \$5,427. There is currently \$5,012.96 in the Town dock account (from previous slip rentals), which means the Town would need to pay \$414.04 above and beyond the funds available in the dock account. Based on the high rate of siltation/shoaling, staff highly recommends Council approve the stated out-of-pocket expense of \$5,427 with \$5,012.96 coming from the dock account and the remaining \$414.04 from the general fund or possibly the roads fund if it can used for such.

SPECIAL NOTE: DNR staff is looking into the possibility of DNR covering the entire \$19,562 to get down to the 11' since it's a relatively minimal amount of money, but we cannot depend on DNR covering said amount at this time. Thus, in order to move forward with the contract as proposed, Council approval will be required as described above unless, of course, we receive a favorable response from DNR prior to the meeting.

40% Pre-Consumer Content • 10% Post-Consumer Content

REHAK'S CONTRACTING, LLC
7201 Bucher Road
BALTIMORE, MARYLAND 21219
(410) 477-8868

(41)	0) 4//-8000
POSAL SUBMITTED TO	PHONE DATE
TOWN OF CHESANSHIES CITY	PHONE (910) 885 5298 12/28/2017
EET	JOB NAME CITY DOCK DREDGING
126 BOHEMIN AVE	- LOCATION
CHESAPZARE CITES MD	CITY DOCK JOB PHONE
MC CRONE ENG 2017	
Ve hereby submit specifications and estimates for: DREDGMOG AREA	UNDER CITY DOCK FINGER
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APPROXIMATELY 624	3 SQUARE T-EET. DREDGING
TO BE CAMIED OUT IN	V ACCORDANCE WITH THE
DRENGE PLAN PREPAIR	LED BY MC CRONE ENG.
	TOTAL FOR MOJECT
	\$ 19,562
	77,362
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Mr Mranner hereby to furnish material and la	bor — complete in accordance with above specifications, for the sum of:
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Payment to be made as follows:	uoliais (4
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All material is guaranteed to be as specified. All work to be completed in a wo manner according to standard practices. Any alteration or deviation from above tions involving extra costs will be executed only upon written orders, and will be	pecome an Signature
extra charge over and above the estimate. All agreements contingent upon strikes, or delays beyond our control. Owner to carry fire, tornado and other necessary i Our workers are fully covered by Workmen's Compensation Insurance.	insurance. Note: This proposal may be days. withdrawn by us if not accepted within days.
e 9tr	
Acceptance of Ironosal — The above prices, speciand conditions are satisfactory and are hereby accepted. You are at	ifications uthorized Signature